



HORIZON EUROPE

THE EU RESEARCH & INNOVATION PROGRAMME

2021 – 2027

FILIPPO GAGLIARDI
MID-TERM MEETING
MWGaiaDN

16 April 2024

Agenda



- ✓ *MTM objective*
- ✓ *Assessment of recruitment / Reminder of DCs rights & obligations*
- ✓ *Project Management*
- ✓ *Reporting & finance*
- ✓ *Communication, Dissemination, Exploitation, Synergies*
- ✓ *Useful links & reference documents*

MSCA DOCTORAL NETWORKS

Meeting objectives



MTM - Objectives



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Recruitment DCs rights & obligations



Assessment of Recruitments



RECRUITMENTS

- Should have been advertised to the wider audience possible (EURAXESS, website, social media, mailing lists, personal accounts)
- Vacancy had to indicate gross salary (without employer's social contribution)

PROCESS

- Selection process was included in vacancy notice
- Structured interviews were organised with predefined questions and scoring system
- The selection committee had the required expertise, gender/nationality balance
- The process was documented (results and application statistics were submitted in the Recruitment Deliverable)

FELLOWS

- DCs were recruited following an open, transparent, merit-based, impartial and equitable process
- The eligibility conditions for fellows were respected (and documented)

MSCA Doctoral Candidates (DCs)

CONTRACTS

DCs were recruited under a contract fully compliant with Annex 5 of the GA.

The contract mentions inter alia:

- the project number/acronym;
- the duration of the research training activity;
- the monthly support for the researcher (in EUR);
- the contract should be in a language the DC understands (if necessary, English translation should be provided).

MOBILITY DECLARATIONS

- A mobility declaration was submitted after the recruitment of each researcher.

FELLOWS

All DCs:

- Have a personalized CDP (see [EURAXESS guidance](#));
- Receive proper supervision (see [Supervision guidelines](#));
- Have received [General Info package for MSCA fellows](#) and the [Info package for DN fellows](#);
- Are aware of the [Code of Conduct for the Recruitment of Researchers & the European Charter for Researchers](#);

MSCA Doctoral Candidates (DCs)

FELLOWS

DCs:

- were informed about their role in the project and properly integrated;
- are aware of the GA provisions, working conditions (employment contracts, eligible allowances, visa issues, administrative support), tuition fees;
- are aware about the possibilities offered to them via the network and outside of it (e.g., network meetings, workshops/international conferences, complementary skills training, etc.);
- should ensure visibility and recognition of received EU funding in communications, publications and patent applications;
- have appropriate secondment opportunities (if necessary, the secondment plan can be updated);
- are paid according to the established MSCA rates (tuition fees and visa related fees should be covered by the consortium).



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Reporting



Role and responsibilities - Coordinator (Art.7)

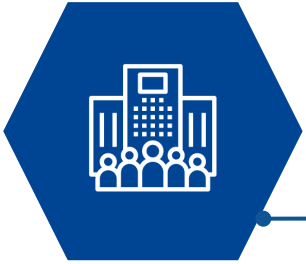
The coordinator must:



- ✓ Monitor the project implementation
- ✓ Act as Intermediary for all communications between REA and the consortium
- ✓ Request and review documents/information required by the REA
- ✓ Submit deliverables and reports to the REA
- ✓ **Distribute payments without unjustified delay and**
- ✓ **The coordinator cannot delegate/sub-contract these tasks (to any other entity incl. affiliated entities)***

**Exception for public bodies - Authorization to administer: the coordinator may delegate these two tasks to a third party with "authorization to administer" created, controlled or affiliated to it, but it retains sole responsibility for the payments and for compliance with the GA*

Role and responsibilities - Beneficiaries (Art.7 & 19)



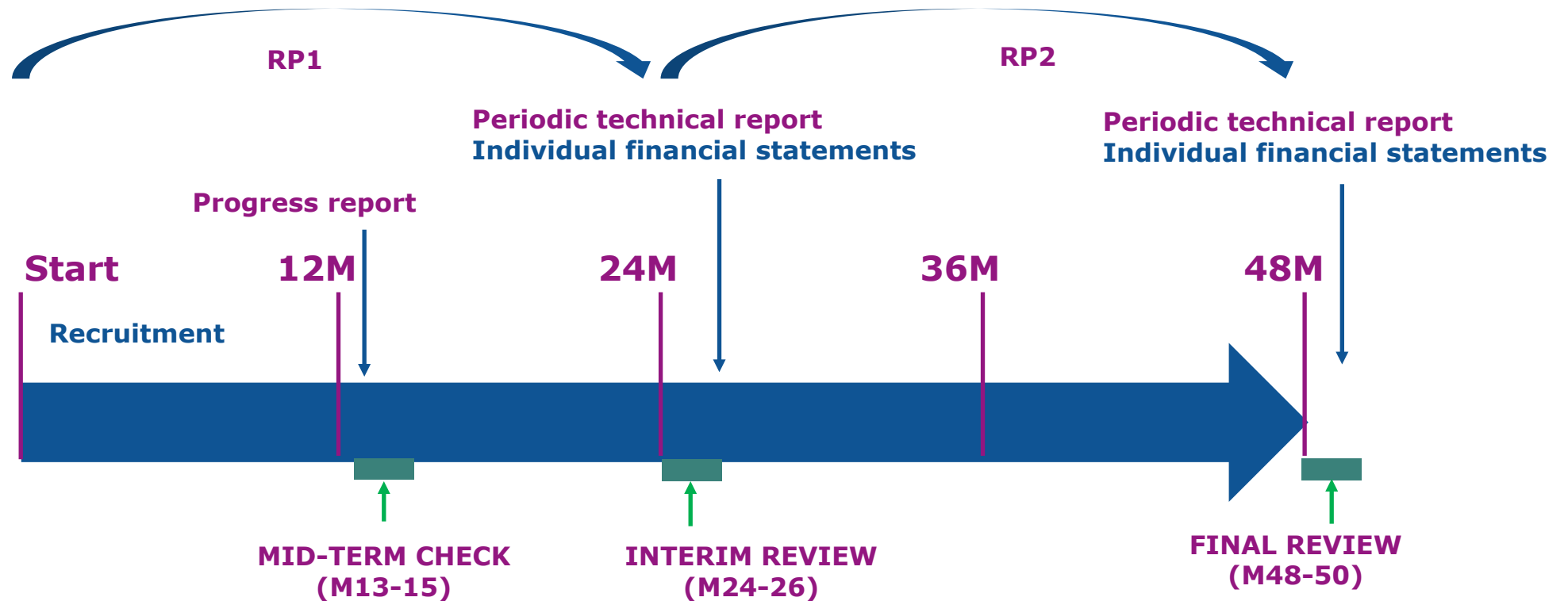
Beneficiaries

- ✓ Provide any information requested by REA to verify the eligibility of costs, the compliance to the GA and the proper project implementation;
- ✓ Keep up to date the info in the Portal Participant Register
- ✓ Inform the REA (& other beneficiaries) immediately of any event affecting the project implementation
- ✓ Submit to the coordinator in good time the individual financial statements, contribution to deliverables and technical reports, etc.

Technical
implementation
=
joint liability

Financial
responsibility
=
individual (own
debt)

Project timeline



CONTINUOUS REPORTING

Publishable Summary, Deliverables, Milestones, Critical Risks, Publications, Results, Dissemination activities, Standards, Patents, Communication activities, Datasets, Mobility and Other Results

Cost categories

1 Unit = 1 month eligible DC (Doctoral Candidate)

A. Contributions for recruited researchers

B. Institutional contributions

A1. Living allowance (€)	A2. Mobility allowance (€)	A3. Family allowance (if applicable) (€)	A4. Long term leave (if applicable) (€)	A5. Special needs (if applicable) (€)	B1. Research training and networking contribution (€)	B2. Management and indirect contribution (€)
3400*	600	660**	4000 x % covered by the beneficiary**	requested unit x 1/ number of PM**	1600	1200

*multiplied by country correction coefficient

**the total family allowance indicated in Annex 2 of the grant agreement represents an average which is based on the assumption that 75% of the Doctoral Candidates will be entitled to a family allowance

***if applicable

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Communication, Exploitation and Dissemination Synergies



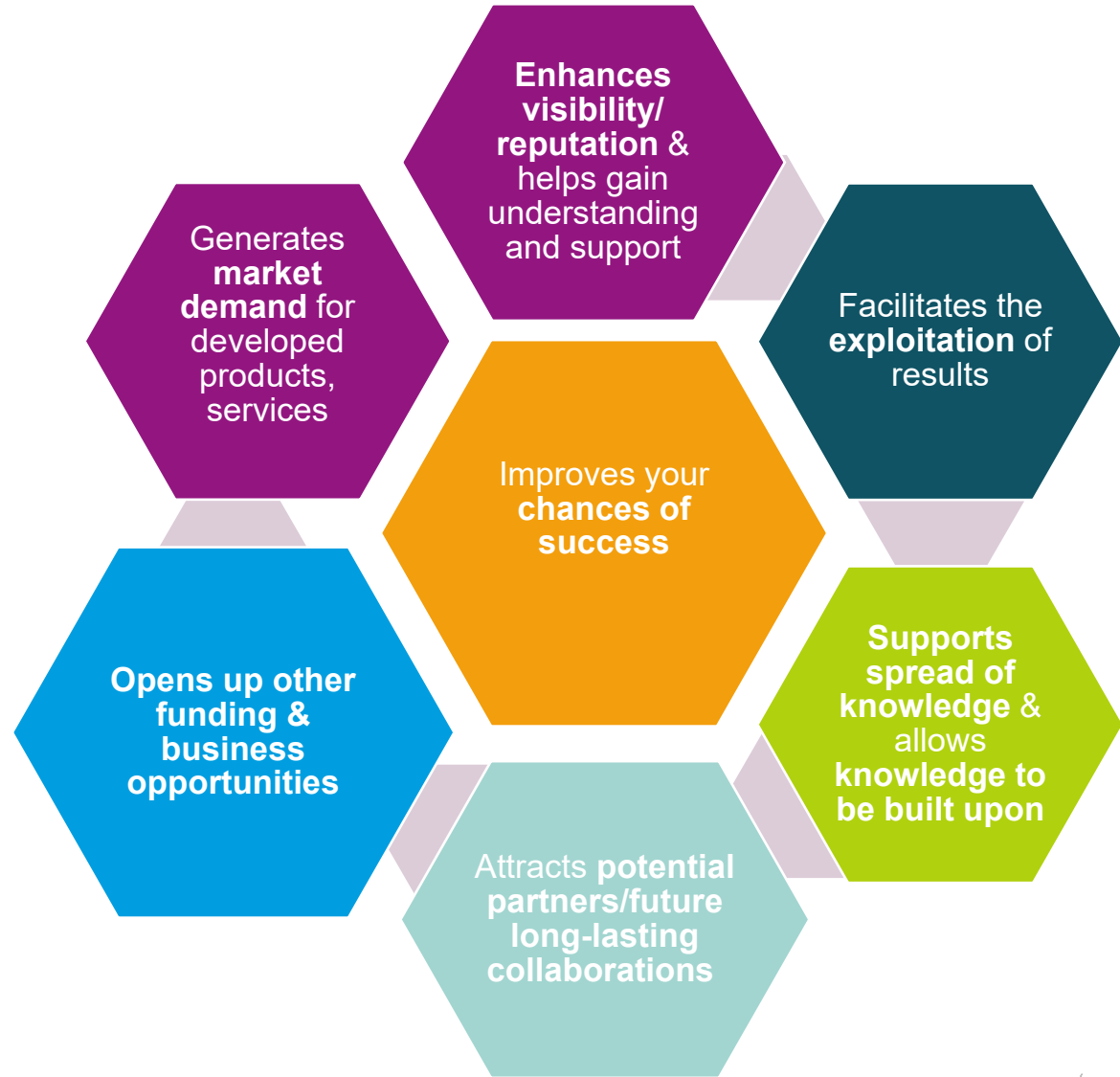
Contractual obligation

Horizon Europe Model Grant Agreement

“Unless otherwise agreed with the granting authority, the beneficiaries must promote the action and its results by providing targeted information to multiple audiences (...)”

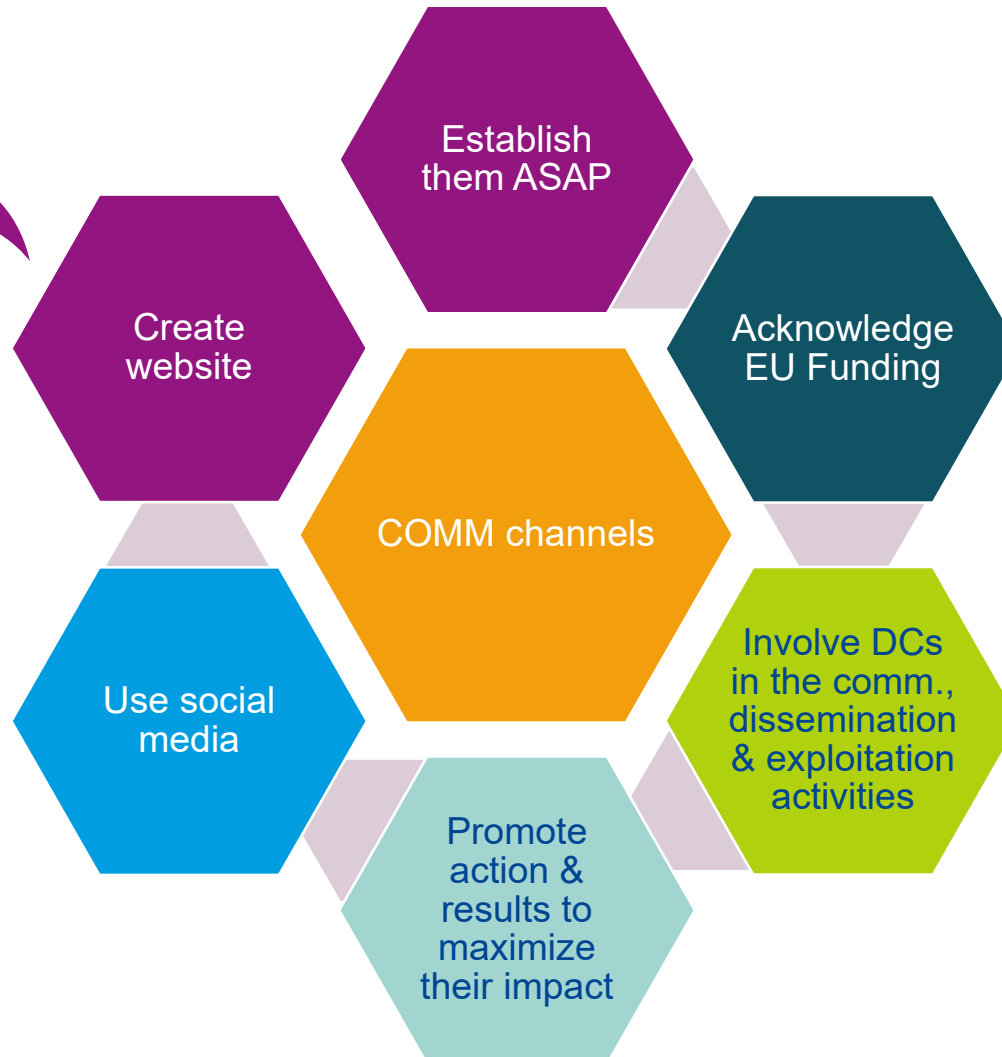
- **Article 16:** Intellectual Property Rights (IPR) – Background and Results – Access Rights and Rights of Use
- **Article 17:** Communication, Dissemination & Visibility
- Specific rules in **Annex 5** of the GA

What's in it for you?



Website & other communication channels

- Present the partners of the project and the individual research projects
- When fellows are selected, include a short bio
- Include links to social media
- Include links to CORDIS and the accepted deliverables



Publications

- ✓ Ensure open access to peer-reviewed scientific publications;
- ✓ Immediate open access is required i.e. at the same time as the first publication, through a trusted repository;

Beneficiaries/authors must deposit their publication in a machine-readable format in a trusted repository before or at publication time and immediately provide open access to the publication through that repository.

- ✓ In the Continuous Reporting, include journal articles, conference proceedings, posters, etc.;
- ✓ Advertise the accepted papers and promote co-authorship among fellows.
- ✓ A new OA publishing platform is now available: [Open Research Europe](#)

Tips



SUCCESS STORIES CRITERIA

- High visibility/media attractiveness
- Significant impact on EU policies
- Outstanding use/exploitation of results
- Breakthrough innovation(s)
- Significant impact on the career of researchers
- Significant impact on SMEs



INFORM REA OF:

- Important press releases
- Important events that will receive media attention
- Innovative outreach activities
- Awards to fellows
- Social media accounts



PROMOTE SOCIAL MEDIA USE:

- Use the following hashtags to have a bigger impact:

#MSCA
#DoctoralNetworks
#HorizonEurope

Tips



PARTICIPATE IN:

- [“Science is Wonderful”](#)
- [European Researchers' Night Local Science Fairs](#),
- TEDx events and other competitions
- Activities at schools

Useful links:

[Communicating about your EU-funded project](#)
[Horizon Europe – Dissemination and exploitation](#)

CREATE:

- Project videos
- Animations
- Children's book

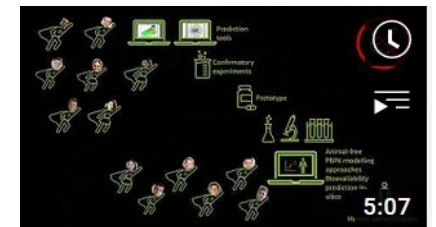


ANSWER-675530: [The secret Handbook of the Blue Circle](#)

Award winning book translated and published also in English

CHARMING-812716: [Promotional video](#)

The promotional video was presented as the example of successful communication and outreach



inPharma-955756: [Science slams](#)



Thank you!

HorizonEU

<http://ec.europa.eu/horizon-europe>



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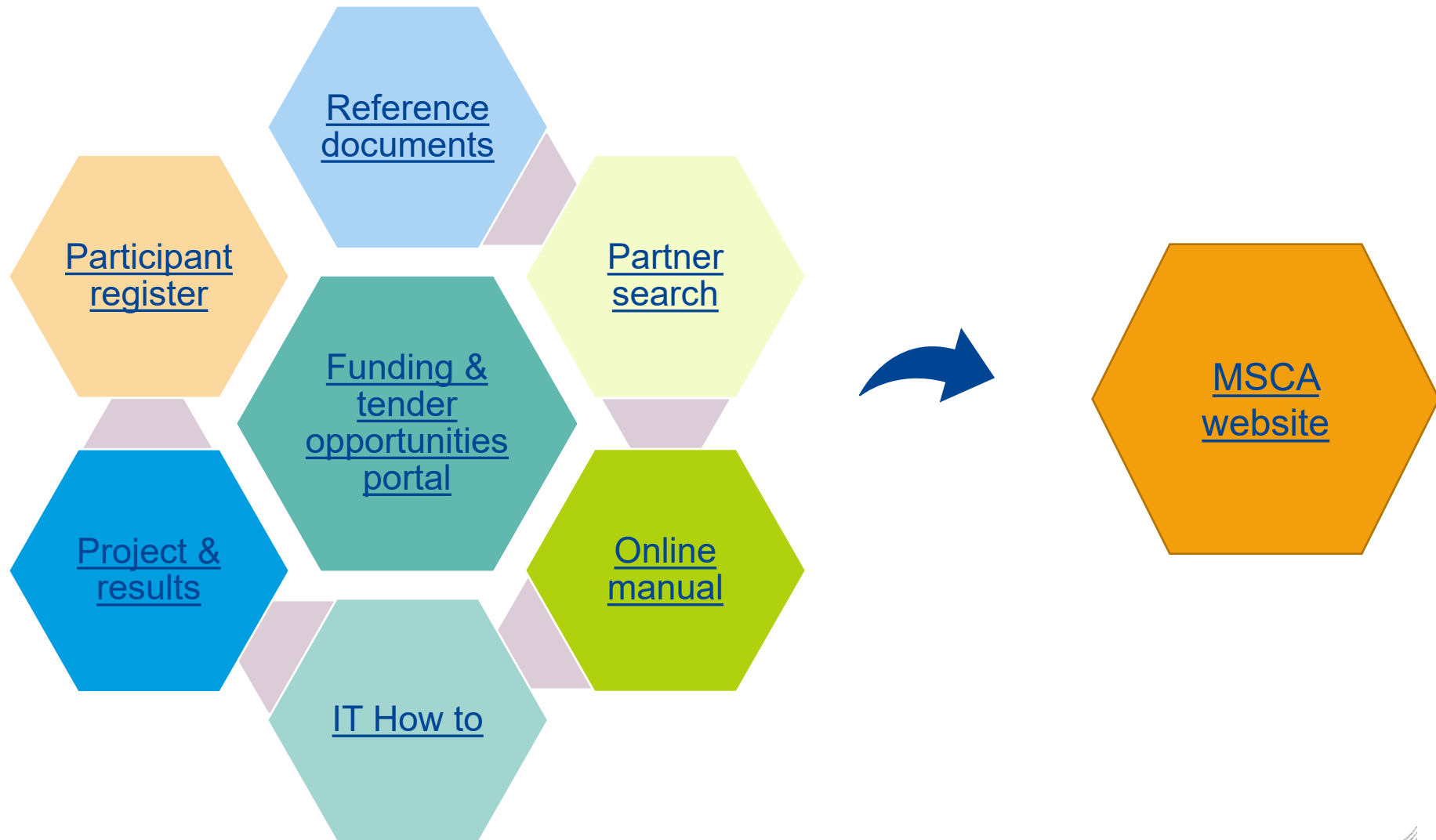
Image credits: © ivector #235536634, #249868181, #251163013, #266009682, #273480523, #362422833, #241215668, #244690530, #245719946, #251163053, #252508849, 2020. Source: Stock.Adobe.com. Icons © Flaticon – all rights reserved.

MSCA DOCTORAL NETWORKS

Useful links, additional information and reference documents



Useful links



Roles and responsibilities - project implementation (Art.11) and reporting (Art.21)

- **Article 11.1:** Obligation to properly implement the action

“The beneficiaries must implement the action as described in Annex 1 and in compliance with the provisions of the Agreement”

- **Article 21:** Reporting

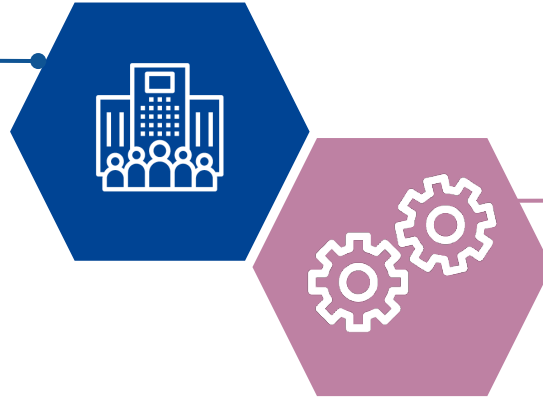
Necessary to assess and verify:

- *That the project is implemented as described in Annex 1 (scientific assessment);*
- *That the project's activities comply with the obligations under the GA.*

Continuous reporting

Opens at the start of the project

- ✓ All beneficiaries receive a notification to contribute
- ✓ The continuous reporting is collaborative
- ✓ To contribute, beneficiaries must log on to the Funding & Tenders Portal and access the relevant project



Purpose

- ✓ Allow COOs to contribute on an ongoing basis to provide regular updates on the status of the project

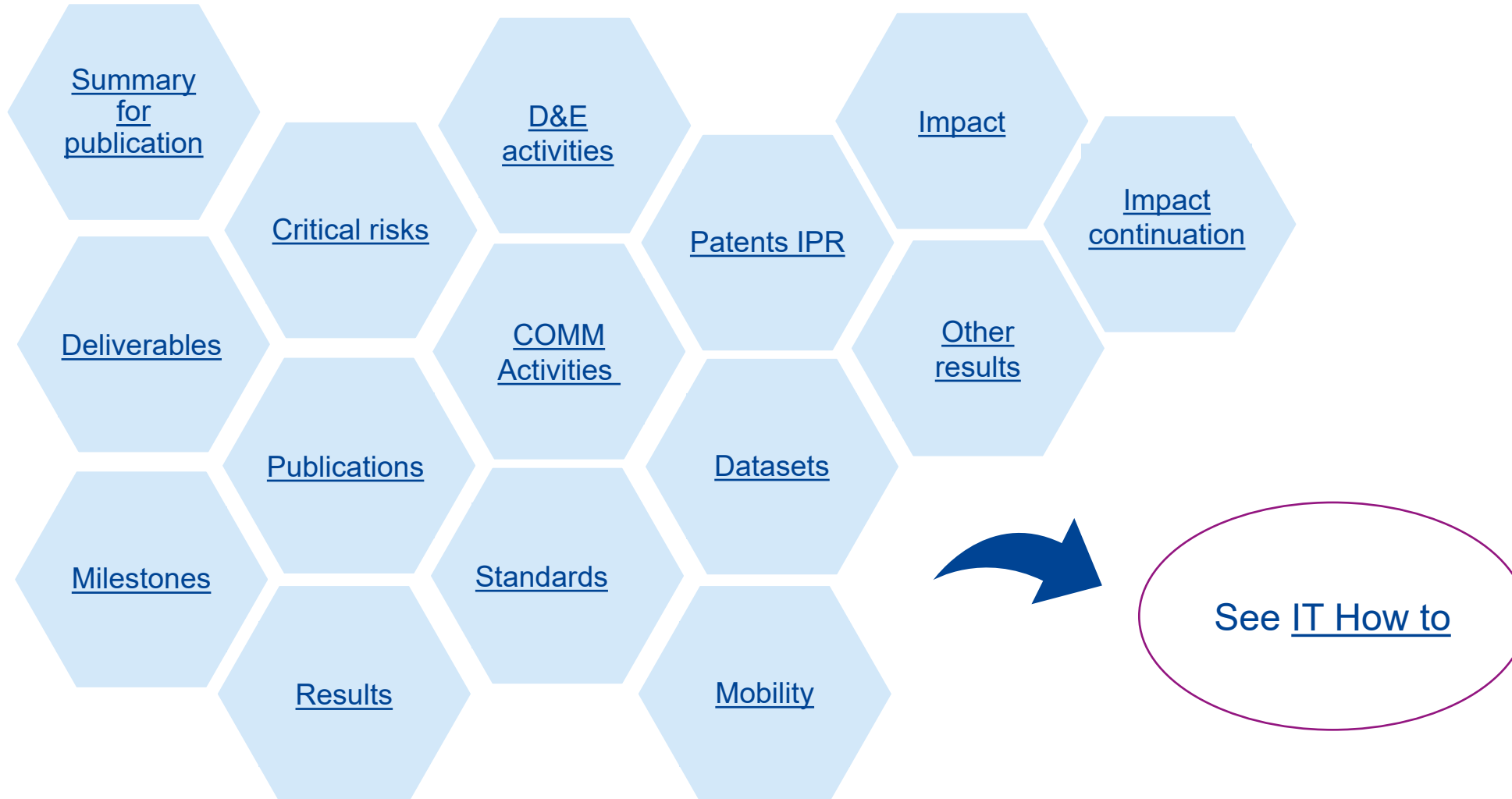
See Online Manual for step-by-step online guidance

Continuous reporting

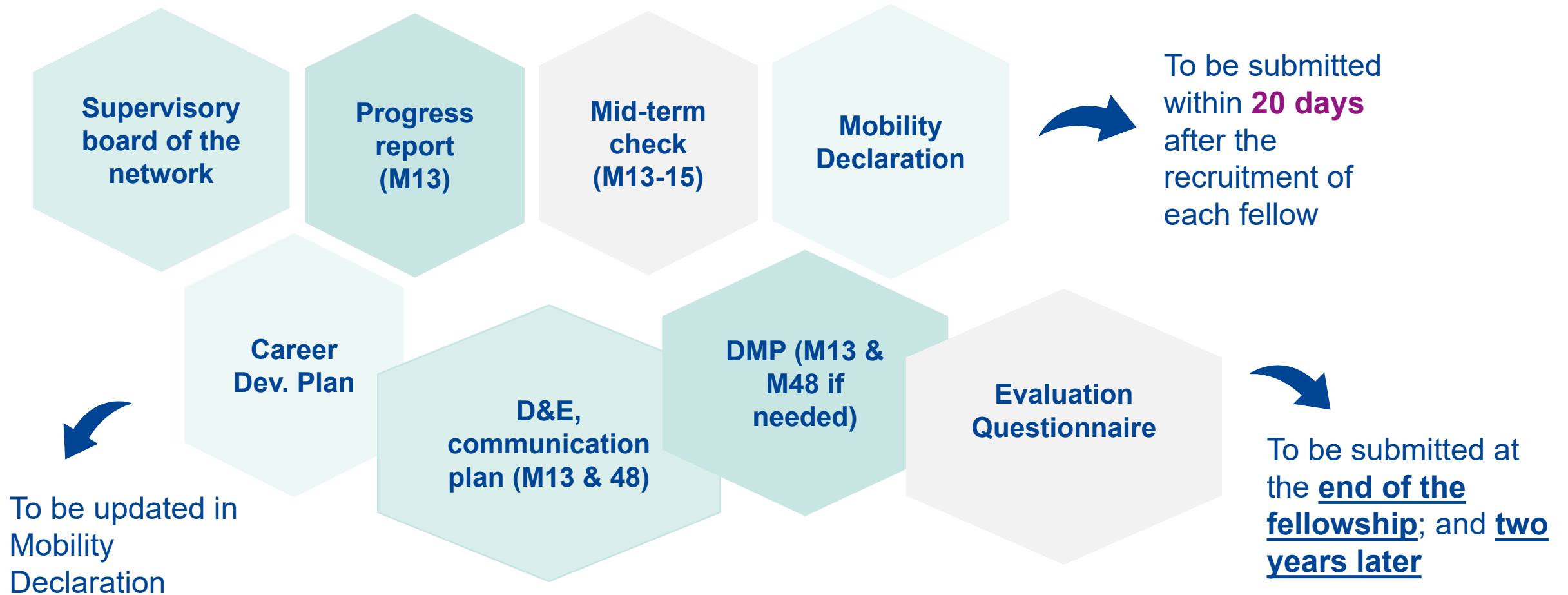
HORIZON-...	Summary for publication	Deliverables	Milestones	Critical Risks	Publications	Results	Disseminati... activities	Communic... Activities	Standards	Intellectual property rights (IPR)	Datasets	Mobility	Other Results
Call: HORIZON-MSCA-2021-DN-01 Topic: HORIZON-MSCA-2021-DN-01-01	✓	i	i	✓	i	✓	✓	✓	✓	✓	✓	✓	✓

- All fields are mandatory.
- **Who?** Milestones and deliverables should be submitted by **each participant** for their work.
- **What?** You should report on milestones and **submit** deliverables following the **deadlines** set out for them.
- The Continuous Reporting Module also allows you to report on **critical risks**, prepare the **summary for publication** and the programme-specific information on **indicators**.
- All this information is automatically compiled to **create part A of the periodic Technical Report**, at the end of each reporting period.

Continuous Reporting tabs



Mandatory reporting



Continuous reporting – ‘Mobility’ tab

See
[IT How to](#) on how to
complete the Mobility tab

Mobility

Researchers

Researcher Id ▲	First Name	Family Name	Gender	Birthdate	Nationality	Submitted Declarations	Actions

Mobility Declarations

Researcher Id ▲	First Name	Family Name	Destination Organisation	Start date	End date	Working Time Commitment	Duration	Status	Actions

Secondments

Researcher Id ▲	First Name	Family Name	Sending Organisation	Sector of Send. Org.	Sending Country	Secondment Organization	Sector of Sec. Org.	Secondment Country	Start date	End date	Working Time Commitment	Working time percentage	Duration

The 3 tables of the 'Mobility' tab



RESEARCHERS

Encoding of Researchers' **personal details**.
Serves as **database** from which **Mobility Declarations (MDs)** can be automatically prefilled



MOBILITY DECLARATIONS

The **Mobility Declaration (MD)** links the researcher to the **recruiting institution &** specifies the **recruitment period(s)**



SECONDMENTS

Secondments are additional periods of research training with **another beneficiary or associated partner** (to be encoded in this tab)

Mobility Declaration

- A mobility declaration **must be submitted within 20 days** after the recruitment of each researcher and updated (if needed) via the Continuous Reporting tool.

See Work programme - Specific conditions for the Marie Skłodowska-Curie Actions – Point 1.6 - Legal and financial set-up of the Grant Agreements

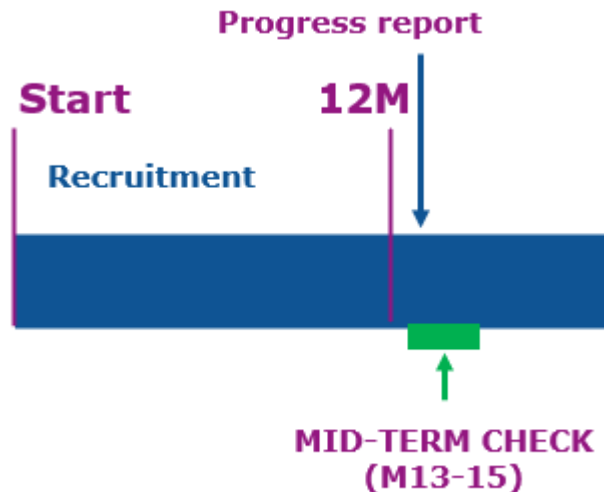
- The MD is the **basis for the Individual Financial Statement (submitted by each beneficiary at the end of each reporting period)** and needs to be updated in case of change.
- If 'submitted', only the recruitment period can be edited, and secondments added.

All other changes require the intervention of the PO, who needs to re-open back the MD back in 'draft' to enable the update.

Project mid-term check

Mandatory deliverable

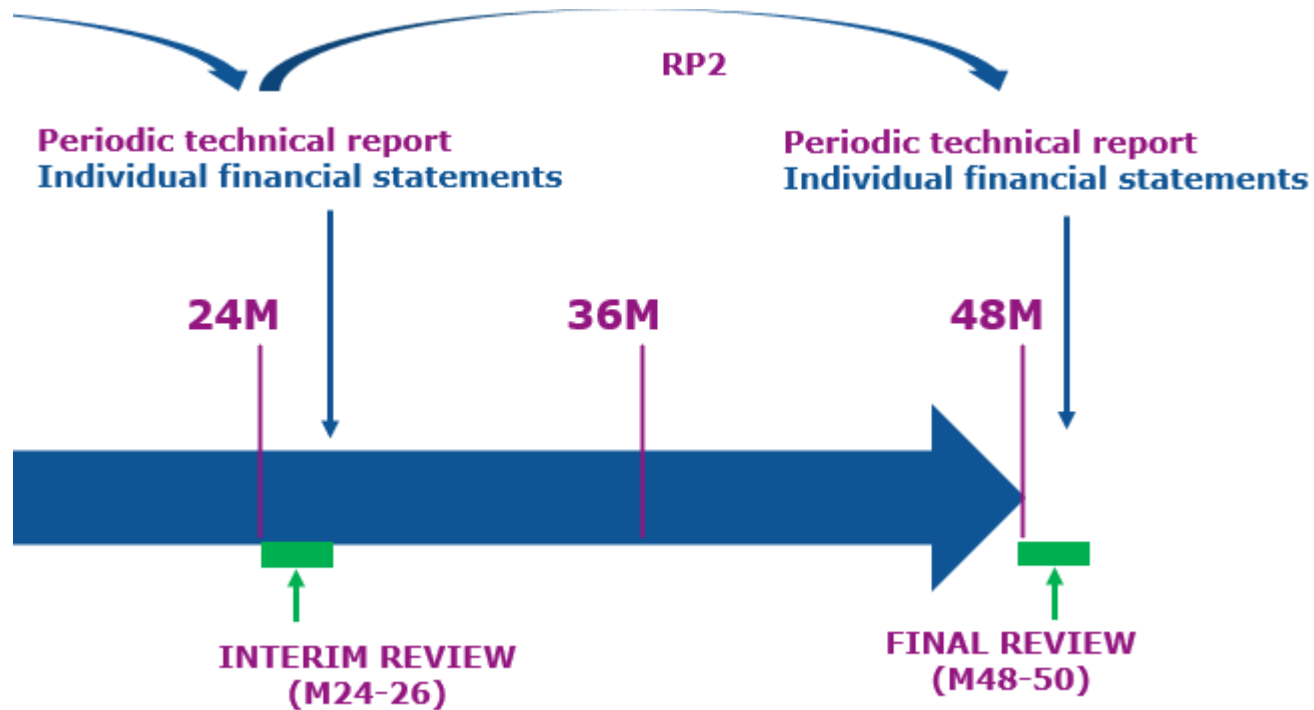
See also
Article 25



- ✓ The coordinator must organize a **mid-term meeting at M13-15** (unless otherwise agreed with the PO)
- ✓ A **Progress report** needs to be submitted beforehand as deliverable via the continuous reporting module
- ✓ **Objective:** assess the recruitment process; clarify the eligibility of the fellow; raise awareness of the rights and obligations of the beneficiaries and fellows; assess any deviation and define contingency plans if necessary.

Projects reviews (end RP1 and RP2)

See also
Article 25



- ✓ To assess the project's progress, including the assessment of the reports and deliverables of each reporting period, the REA will organize an **interim / final review**
- ✓ **When?** At the **end of each reporting period**
- ✓ The COO needs to submit the IFSs and the technical report (see Art. 21)
- ✓ The reviews are **done remotely** unless otherwise agreed with the PO
- ✓ They can be carried out with the help of an **external expert**

Why communication, dissemination & exploitation are important?

Maximize the impact of project results

Horizon Europe legislation defines three types of impact tracked through **Key Impact Pathways**

1. Creating high-quality new knowledge
2. Strengthening human capital in R&I
3. Fostering diffusion of knowledge and Open Science

Scientific
Impact



4. Addressing EU policy priorities & global challenges through R&I
5. Delivering benefits & impact via R&I missions
6. Strengthening the uptake of R&I in society

Societal
Impact



7. Generating innovation-based growth
8. Creating more and better jobs
9. Leveraging investments in R&I

Economic
Impact



“A pathway begins with the **projects’ results**, to their **dissemination, exploitation and communication**, contributing to the **expected outcomes** in the work programme topic, and ultimately to the **wider scientific, economic and societal impacts...**”

Synergies

Within the project

- Allow access to courses, materials, intl. conferences, etc.
- Encourage the selection of DC representatives
- Social events / teambuilding
- Common publications
- Joint supervision

Outside the project

- Common trainings
- Common workshops / events
- Improving research outputs
- Exchange of best practices and knowledge sharing
- Better policy feedback

EU Tools

- Communication
- Dissemination
- Exploitation

● R&I Success Stories

- A collection of the most recent success stories from EU-funded Research & Innovation

● CORDIS

- Multilingual articles and publications that highlight research results, based on an open repository of EU project information

● Horizon Dashboard

- The Horizon Dashboard is an intuitive and interactive knowledge platform offering a user-friendly public access to statistics and data on EU research and innovation

EU Tools

- Communication
- Dissemination
- Exploitation

● Horizon Results Booster

- A service free of charge in case you would like to apply to benefit from one of these services:
- Portfolio Dissemination & Exploitation Strategy
- Business plan development
- Go-to-Market Support

● Innovation Radar

- A data-driven method focused on the identification of high potential innovations and the key innovators behind them in EU-funded Research and Innovation projects

● Horizon Results Platform

- A public platform that hosts and promotes research results thereby widening exploitation opportunities. It helps to bridge the gap between research results and generating value for economy and society. You can create your own page to showcase your results, find collaboration opportunities and get inspired by the results of others!

Other documents

- ✓ [Work programme](#)
- ✓ [Grant Agreement](#)
- ✓ [Annotated Grant Agreement](#) (still in draft, currently being finalized)
- ✓ [General Info Package for MSCA Fellows](#)
- ✓ [Info Package for MSCA DN Fellows](#)
- ✓ [NCP – National Contact Points](#)
- ✓ [MSCA Alumni Association](#)
- ✓ [MSCA guidelines for supervision](#)
- ✓ [The Code of Conduct for Recruitment and Charter for researchers](#)
- ✓ [Coordinator's Info Day DN2021](#)